

Booking form

Federation member engagement events

**NATIONAL
HOUSING
FEDERATION**

Event title

Date

Location

Please complete ALL sections of this form. One form per delegate is required

Due to a number of delegates registering but not turning up at some events last year we are introducing a non-attendance charge at this and a number of other events.

If you register and are unable to make the event please let us know up to 48 hours in advance so we can cancel your place for free and offer it to someone else.

You can also transfer the place to someone else in your organisation.

If cancellation is made less than **48 hours** in advance or you don't attend on the day a charge of **£40 +VAT** will be applied which needs to be paid within 30 days.

Please tick the box to agree to the non-attendance terms and proceed with the booking.

Delegate name:

Job title:

Organisation:

Address:

Delegate email:

(we need this to send your confirmation)

Telephone:

Contact name (if different):

Contact email (if different):

My additional dietary requirements (e.g. vegetarian/vegan) are:

My other requirements (e.g. wheelchair access) are:

Date:

Please return the completed booking form to the events support team:

E: events@housing.org.uk

A: National Housing Federation, Lion Court, 25 Procter Street, London, WC1V 6NY

PRIVACY NOTICE.

The National Housing Federation will process the personal data you provide to us subject to the provisions of the Data Protection Act (2018) the EU General Data Protection Regulation (GDPR) and other relevant regulations. Our full privacy notice, including information on data we process for our events, can be found online at www.housing.org.uk/eventprivacy.